

# **Patoka Community Unit School District #100**

## **Board of Education Regular Monthly Meeting Minutes**

**October 19, 2023 - 6:00 PM**

**Location: High School Library**

**Minutes recorded by: Kimberley Hassell, Board Recording Secretary**

**Meeting Presided by: Andy Goldsboro, Board President**

**Pledge of Allegiance.....**

### **1. Call the Regular Monthly Meeting to Order/Roll Call**

- a. Members present: Andrea Thompson, Jeremy Landreth, Russell Adams, Andy Goldsboro, Cassie Huffman
- b. Members absent: Mark Payne and Kurtis Belcher
- c. Non-Members present: Superintendent Justin Venhaus, Principal Phillip March and Theresa Landreth

### **2. Motion to Approve the Agenda:**

- i. Motion by Landreth, second by Thompson to approve the Agenda as it stands.
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

### **3. Public Comment: None**

### **4. Consent Agenda:**

- a. **Approve minutes of regular monthly board meeting held on September 21, 2023**
- b. **Approve payment of paid bills and bills payable**
- c. **Approve September payroll**
- d. **Approve Treasurer's Report**

- i. Motion by Adams, second by Landreth to approve the Consent Agenda.
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

### **5. Superintendent's Report**

- a. Maintenance report  
Mr. Venhaus presented the maintenance report:  
Final roof inspection was completed, elevator annual inspection rescheduled, weight room finishes continue, maintenance grant proposal status.

- b. Quarterly Financial Report  
Mr. Venhaus provided and presented the FY2024 Quarter 1 financials
- c. IAR/SAT/ISA Scores – School Report Card  
Mr. Venhaus provided the board with the Illinois State Report Card
- d. Board mandated reporter – 5:30  
Reminder to the board
- e. Pre-K Grant  
Mr. Venhaus informed the board that he and Mrs. Thompson, the Pre-K Teacher, met with the Regional Office of Education in regards to the program, he explained that the ROE will be taking over the program in January and that they will be paying for the teacher, aide and food. Mr. Venhaus said that he asked about the retro costs for the year, the ROE is looking into that.
- f. CPI Increase (Consumer Price Index)  
Mr. Venhaus provided the board with the consumer price index and explained how it will affect the states requirement on teacher's minimum salary in the future.
- g. November board meeting – Tuesday, Nov. 14<sup>th</sup>  
Reminder

## **6. Principal Report**

Mr. March provided the board with upcoming dates/events, discipline. He also informed the board that there had not been many new volunteers to sit on the School Improvement Committee this year and was curious how he was to proceed. The board asked that he reach out to the community one more time before making his decision on having the committee this year. He discussed the recent Hat Day, Math Curriculum update, after school tutoring and the recent law enforcement drill.

## **7. New Business**

- a. School Safety – Mr. Venhaus provided the board with a sample contract if they were to hire a school resource officer. Mrs. Thompson would like input from the community about moving forward with hiring and SRO. Mr. Venhaus will set up an open forum meeting to poll the community, possibly before the next board meeting.
- b. Non-school related extracurricular events on school grounds – Mr. Venhaus asked the board about allowing non-school events. The board agreed as long as the proper insurance is provided and covered at their cost.
- c. Service member honor display - Mr. Venhaus informed the board that an employee had approached him about creating a military wall in the cafeteria.
- d. Mr. Venhaus informed the board that Odin has started transporting their basketball players and cheerleaders from Odin to Patoka for practices.

**8. Motion to adjourn to executive session** - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, independent contractor, or volunteer of the district. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

- a. Motion by Adams, second by Thompson to approve **adjourn** to executive session.
- b. All in favor. None opposed.

Time: 6:56 PM

- a. Motion by Huffman, second by Landreth to approve to **return** to open session.
- b. All in favor 5, none opposed.
- c. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

Time: 8:23 PM

## **9. Items Requiring Action**

### **a. Consideration of resignation(s)**

Motion to accept the resignation of Christine Meng as the HS Volleyball Head Coach?

- i. Motion by Landreth, second by Huffman to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

### **b. Consideration of employment(s)**

Motion to hire Michael Thompson and Patricia Casner both as Café Aides, pending completion and passing of a background check and completion and passing of an employment history review.

- i. Motion by Landreth, second by Thompson to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

Motion to hire Sherry Stephens as Junior High Art Club Sponsor.

- i. Motion by Landreth, second by Thompson to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

### **c. Consideration to create a Patoka Chapter of the National Honors Society organization.**

Motion to create a Patoka Chapter of the National Honors Society organization

- i. Motion by Landreth, second by Huffman to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

**d. Consideration of change to policy 7:60 for nonresident student admission**

Motion to change policy 7:60 to allow nonresident students to attend Patoka School if their parent/guardian is a full time employee at Patoka School.

- i. Motion by Adams, second by Landreth to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

**e. Consideration of auditor's report of FY23 district accounts from Glass and Shuffett, LTD - AFR**

Motion to approve auditor's report of FY23 district accounts from Glass and Shuffett, LTD.

- i. Motion by Landreth, second by Adams to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

**f. Consideration of Maintenance Grant**

Motion to submit the Maintenance Grant for the 2023-2024 school year.

- i. Motion by Landreth, second by Adams to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

**g. Consideration of ESSER III submission**

Motion to submit the ESSER III Grant

- i. Motion by Landreth, second by Huffman to approve
- ii. All in Favor: Thompson: Y, Landreth: Y, Adams: Y, Huffman: Y, Goldsboro: Y  
(Approve: 5 ) (Opposed: 0) Motion Passed

**10. Motion to Adjourn**

- a. Motion by Adams , second by Landreth to approve adjournment
- b. All in favor 5, 0 opposed. Motion Passed

Time of adjournment: 8:52 PM

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**Andy Goldsboro, President**

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**Cassie Huffman, Board Secretary**